



# Globethics.net National Contacts Concept

## 1. Definition

A Globethics.net National Contact is a person employed by or associated with an institution to serve as the national contact, coordinator and motivator for Globethics.net for a country (exceptionally for large countries more than one can be established).

## 2. Name

The Name is Globethics.net [country] National Contact, e.g. Globethics.net Nigeria National Contact.

## 3. Tasks

- *Promotion* of Globethics.net in the country for new participants in the network, new content and more use of the library, contextual research projects, promotion of services;
- *Motivation*: motivate registered participants to become or remain active and use the tools of Globethics.net;
- *Coordination*: act as the contact person for requests from within the country, from other regions and from Globethics.net Head Office in Geneva.

## 4. Requirements

The National Contact (and his /her deputy National Contact) must be:

- Credible and known for her/his integrity;
- Employed by or member of the governing body of a credible, (nationally) recognised institution with the ability to network and integrate different interest groups (being inclusive, not exclusive, politically independent);
- Willing to invest 10% of their time on a voluntary basis;
- Able to communicate nationally and internationally with internet facility and a second, international language in addition to their mother language; and
- Work in cooperation (where possible) with a deputy National Contact.

## 5. Benefits

- International recognition as a Globethics.net National Contact;
- An email address [name]@globethics.net and listing on the Globethics.net website under National Contacts; and
- Preferential contact, information and communication with Globethics.net Head Office and with the other National Contacts.

## **6. Accreditation**

The National Contact (and the deputy National Contacts where they exist) need to be accredited by Globethics.net Head Office on the basis of submission of:

- Complete Application Form;
- CV;
- Motivation letter;
- Proposal of activities for the first year; and
- Skype conversation with the Director of Globethics.net.

The accreditation is given for one year, renewable. It will be renewed based on performance and not renewed if no activities are visible or the tasks are not executed in a satisfactory way or the reputation of the person or the institution become critical.

## **7. Finance**

- The work is voluntary and non-remunerated.
- Exceptionally, small seed money for a concrete task can be provided on request and joint funding applications together with the Head Office are possible.

## **8. Management**

The Globethics.net Head Office develops the management instruments to support, accompany and supervise the National Contacts. This is normally done by the Head Office; it can also be done by Senior Associates or Board members of Globethics.net. The number of National Contacts may be limited or grow step by step related to staff availability in the Head Office or of volunteers.

*The Concept for Globethics.net National Contacts was approved by the Globethics.net Board of Foundation on 28 April 2012.*